

RESEARCH PAPER SELF EDIT SHEET #1 (in class)

Writer's Name: _____

Title of Paper: _____

Directions:

- All revisions & editing marks must be corrected in a colored utensil (other than blue/black)
- Please use the correct editing marks for all revisions.

GUIDELINES:

1. Please re-read your entire essay with a critical eye.
2. **It your paper in MLA format?** *(Please check all that apply)*
 - ☐ Is there a proper heading in the upper left hand corner
 - Your name
 - Teacher's name
 - Class title & period
 - Date (written out)
 - ☐ Is there a centered title on the front page?
 - Does the title introduce the topic of the paper?
 - Is the title creative and engaging?
 - ☐ Is the entire paper (including the heading and title) double spaced with NO additional spacing?
 - ☐ Is each beginning word of each new paragraph indented?
 - ☐ Is the entire paper written in Times New Roman 12-point font? *(Compare it to this handout to be sure.)*
 - ☐ Does there appear to be 5 paragraphs?
 - 1 Introduction paragraph
 - 3 Body paragraphs
 - 1 Conclusion paragraph
 - ☐ Is there a Works Cited Page attached with at least 3 sources?
 - No
 - Is the Works Cited Page titled?
 - Are the sources written in alphabetical order?
 - Is there at least print source? (book/article)
 - Are the sources properly cited using the proper MLA format?
 - ☐ As you skim through the paper, can you find at least 3 quotes?
 - Is there one quote included in each body paragraph?
 - Is each quote cited correctly using parenthetical citations?
 - Is the quote written using the proper format?

INTRODUCTORY PARAGRAPH

1. Does the introduction begin with an “attention-getting” sentence that enticed you to want to read more?

Yes No

2. Please identify the thesis. Is it located in the last sentence of the first paragraph, as it should be?

Yes No

3. What 3 subtopics does this paper promise to discuss, according to its thesis?

4. Did the writer use any personal pronouns in his/her paper so far? Such as “I, me, my, our, us, you, your, etc.” etc.?

Yes No

5. Did the writer deliberately write something obvious such as “In this paper, I will be...”

Yes No

6. Is the introductory paragraph a minimum of 5-7 detailed sentences?

Yes No

BODY PARAGRAPHS

7. Is the first subtopic mentioned in the introductory paragraph’s thesis statement the focus of the first body paragraph?

Yes No

8. Is the second subtopic mentioned in the introductory paragraph’s thesis statement the focus of the second body paragraph?

Yes No

9. Is the third subtopic mentioned in the introductory paragraph’s thesis statement the focus of the third body paragraph?

Yes No

10. Did the writer begin each body paragraph with a topic sentence that reintroduced its subtopic from the thesis statement?

Yes No

11. There should be 3 direct quotes used (at least 1 in each body paragraph). Did the write provide proper citation for each one?

Yes No

12. Did the writer provide enough explanation and context (in his/her own words) to help support each direct quote and to make it “flow” smoothly within his/her own writing? (**Did the writer “sandwich” the quote effectively?**)

Yes No

13. Were any of the writer’s direct quotes more than 1 line of the paper?

Yes No

14. Did the writer conclude each body paragraph with a summary or ‘closing’ sentence that “wraps up” the main idea of that particular paragraph?

Yes No

15. Did the writer include transitional phrases or words to help connect one idea to the next and/or to introduce examples?

Yes No Yes, but not enough

16. Did each body paragraph contain at least 7-10 sentences?

Yes No

17. Overall, were any of the 3 body paragraphs weak in information, explanation or support?

Yes No

18. Did the writer use any personal pronouns in any of the body paragraphs? Such as “I, me, my, our, us, you, your, etc.” etc?

Yes No

CONCLUSION PARAGRAPH

19. Does the concluding paragraph rephrase the thesis and summarize the arguments of support? (The concluding paragraph should not COPY the thesis word for word; it should be restated.)

Yes No

20. Does the conclusion paragraph effectively “wrap up” the main points of the paper, providing at least one reference (example, explanation, etc.) regarding each of the 3 subtopics?

Yes

No

21. Did the writer introduce any new information in the conclusion that was not discussed in the paper, thus leaving the writer feeling frustrated with more questions left unanswered?

Yes

No

22. Is the conclusion paragraph a minimum of 5-7 sentences?

Yes

No

SELF REFLECTION:

1. How confident do you feel about your paper? Explain.
2. What strengths does your paper have? Explain in detail.
3. What weaknesses do you think your paper has? Why do you think that?
4. How do you plan to fix or improve the weaknesses of your paper?

PEER EDIT REFLECTION:

To be completed after your peer editor has returned your paper.

1. Who edited your paper?
2. Assign your editor a letter “grade” using the following guidelines:
 - A Very helpful; really seemed to care about my paper and in providing good feedback.
 - B Helpful; but comments weren’t very detailed; I may only be able to benefit from some of his/her feedback for improvement.
 - C Somewhat helpful but didn’t seem very knowledgeable about some of the paper’s requirements and/or didn’t seem to put forth much effort in helping me. Therefore, his/her feedback isn’t very helpful in helping me improve at all.
 - D Not very helpful; feedback was unclear and unspecific; doesn’t seem like my editor put forth much time or effort, or cared much about my paper or helping me improve at all.
 - F (Please explain) _____